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ENGLISH AND FRENCH

PREPARATORY COMMITTEE FOR THE
UNITED NATIONS CONFERENCE
ON HUMAN SETTLEMENTS
(HABITAT II)
First session
Geneva
11-22 April 1994
Item 1 of the provisional agenda
Adoption of the agenda and
organization of work

PROPOSED PROGRAMME OF WORK FOR SESSIONAL COMMITTEE I

A. Objectives for the Preparatory process for Habitat II

Task: To introduce, discuss, and agree on a small set of specific national, regional, and international objectives which are to be achieved by Habitat II Conference and preparatory process.

Options which Committee I may wish to consider:

- Debate and adopt objectives as proposed by delegations
- Assign proposed objectives to working group for redrafting

Output: A set of about five well-defined objectives to be adopted by consensus.

B. Main activities during the preparatory process

Task: Define the essential activities at each level which will reach the objectives by June 1996.

Options which the Committee may wish to consider:

- Debate and adopt framework proposed in CRP.1
- Debate and adopt other activities as proposed by delegations
- Assign proposals to working group for redrafting

Output:

1) A recommended set of three or four essential activities to launch a national preparatory process

2) A similar set of activities for regional and international level preparations.

C. Participation

Task: To identify key actors, institutional arrangements and dialogue mechanisms for carrying out preparatory activities.

Options which the Committee may wish to consider:

- Principles for broadening the base of participation
- Responsibilities of national committees
- Responsibilities of local coalitions
- Support needed from regional and global levels

Output:

1) A draft recommendation of composition and responsibilities of national committees and local coalitions

2) A draft recommendation on representation at the Habitat II Conference

3) A draft decision on modalities for information exchange and communication between and among key actors and between levels (local, national, regional, global)

D. Organization of Conference

Task: To estimate the number of nature of attendance at the Conference; to define regional level activities leading to the Conference; to define objectives and modalities for the technology forum and trade fair.

Options which the Committee may wish to consider:

- Broad-based and inclusive delegations
- Separate NGO and local government forums
- Separate round tables and forums on special issues
- Private sector implementation of trade fair
- Appropriate technology forum
- Organization and objectives for PrepCom II

Output:

1) A set of draft recommendations on the above issues

2) A draft decision that all countries inform the Secretariat of the number and nature of participants at the Conference by (date)

E. Financing of Habitat II Conference and Preparatory Activities

Task: To estimate budgetary requirements at all levels and determine potential sources of funding.

Options which the Committee may wish to consider:

- Cost of basic preparatory activities at each level
- Resources and capacities available to carry out basic preparatory activities
- Mechanism for matching donors with recipients
- National plans of work on which requests for assistance should be based
- Reporting requirements for monitoring progress

Output:

1) A draft set of guidelines for national work plans

2) A draft decision on criteria/system for requesting assistance

3) A draft decision on priorities for providing assistance

4) A draft recommendation on replenishing the Trust Fund for LDC participation

5) A draft recommendation on replenishing the General Trust Fund

6) A draft resolution on country reporting (interim and final)

TIMETABLE FOR WORK

Day	Date	Item	Subject
Wednesday	13 April	A, B	Objectives and Activities
Thursday	14 April a.m.	C	Participation
	p.m.	D	Organization
Friday	15 April	E	Financing
Monday	18 April	Committees I + II	All drafts from both groups
Tuesday	19 April	A,B,C,D,E	Redrafting
Wednesday	20 April	A,B,C,D,E	Discussion and adoption